

## **AGENDA**

### **SPECIAL COMMITTEE ON SOLID WASTE ACTIVITIES**

**March 29, 2007**  
**Aldermen Roy, O'Neil,**  
**Lopez, Osborne, Forest**

**6:00 PM**  
**Aldermanic Chambers**  
**City Hall (3<sup>rd</sup> Floor)**

1. Chairman Roy calls the meeting to order.
2. The Clerk calls the roll.

### **TABLED ITEMS**

**A motion is in order to remove any of the following items from the table for discussion.**

3. Communication from Joanne McLaughlin, Recycling Superintendent, submitting recommendations for changes to two of its Solid Waste Programs as follows:
  - a) Bulky Pick-up Program; and
  - b) program options relating to the NH CRT landfill ban effective July 1, 2007.  
*(Tabled 03/13/2007)*
4. If there is no further business, a motion is in order to adjourn.



**City of Manchester  
Department of Highways**

227 Maple Street  
Manchester, New Hampshire 03103-5596  
(603) 624-6444 Fax # (603) 624-6487

**Commission**

Edward J. Beleski  
- Chairman  
Joan Flurey  
William F. Houghton Jr.  
Robert R. Rivard  
William A. Varkas

Frank C. Thomas, P.E.  
Public Works Director

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

March 7, 2007

Alderman Mark Roy, Chairman  
Special Committee on Solid Waste and Recycling  
One City Hall Plaza  
Manchester, New Hampshire

Dear Alderman Roy,

Please find attached the Highway Department's (Department) recommendations for changes to two of its solid waste programs.

The Department is recommending changes to its bulky waste collection program. The current program allows residents and property managers unlimited bulky collections. We suggest that each property address be allowed two free pick ups per calendar year (limited to five items for each pick up), and if more pickups are requested, the Department will charge for additional pick ups. A bulky program fee structure is attached.

In addition, the State of New Hampshire has issued a landfill ban on televisions and computer monitors effective July 1, 2007. In response to the ban, the Department has compiled a list of program options so that the City will be prepared when the ban takes effect.

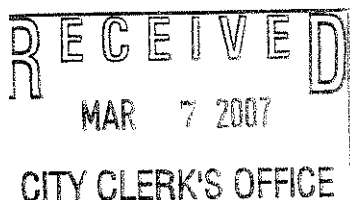
Other topics for discussion include NH House Bills that are recommending a solid waste surcharge for all material that is landfilled or incinerated in the state; a progress report on the recycling program; and the proposed recycling outreach program.

We hope to discuss these issues at the next meeting of the Special Committee on Solid Waste and Recycling. Please call with any questions.

Sincerely,

Joanne McLaughlin  
Recycling Superintendent

Attachments (4)



## **BULKY PICK UP PROGRAM RECOMMENDATION**

### **Manchester Highway Department**

The City currently provides unlimited curbside collection of bulky material, e.g., furniture, mattresses and box springs, sofas, recliners, etc., free of charge, on an appointment basis.

Based on recommendations from the Solid Waste Focus Group Report (September 27, 2004) and the Special Committee on Solid Waste and Recycling, the Highway Department is proposing the following regarding the bulky pick up program.

The bulky pick up program will be restricted to two free pick ups per building per calendar year, and each pick up may contain up to five individual items. Should additional pick ups be requested at the same building, there will be a charge for the additional services. A bulky material pick up fee schedule is included as an attachment.

This action will require a change in the City's solid waste regulations. The proposed language is as follows.

Curbside collection of bulky material is picked up on an appointment basis at 624-6504. "Bulky material collection will be restricted to two free pickups per property address per calendar year. Each pickup may contain up to five (5) items. Properties requiring additional pickups in any given calendar year will be charged for these services. See bulky material fee structure."

**MANCHESTER HIGHWAY DEPARTMENT  
SOLID WASTE PICKUP FEE SCHEDULE**

**BULKY ITEMS (non-metal)**

Item	Price \$	Item	Price \$
Bed frame, headboard	5	Mattress or box spring	5
Bookcase	5	Ottoman	5
Bureau/dresser	5	Overstuffed chair	5
Chair, multiple (each)	2	Pickup cap	10
Coffee table, end table	5	Picnic table	10
Couch/sofa/loveseat	10	Recliner	10
Crib	5	Rug (rolled)	10
Desk	5	Shed (rigid plastic)	10
Dog crate, doghouse	5	Sleeper sofa	15
Hutch	10	Table, kitchen or dining	10

**METAL ITEMS**

Item	Price \$	Item	Price \$
Appliances with cfcs: freezer, refrigerator, air conditioner	25	Appliances without cfcs washing machine, dryer, dishwasher, stove, trash compactor, microwave, hot water heater	15
Above-ground pool	10	Lawnmower/walking *	10
Basketball hoop	10	Lawnmower/riding *	20
Bed frame	5	Pickup cap	10
Bicycle	2	Picnic table	10
Bookcase	5	Shed (dismantled)	20
Bulkhead	15	Shelving	5
Cabinet	15	Snowblower/walking *	10
Chair	2	Swing set	10
Desk	10	Table	10
Exercise equipment	10	Table saw, workshop machinery	10
File cabinet	10	Toolbox (pickup truck)	5
Glider	15	Wheelbarrow	5
Grill, without tank	5		

\* Remove wheels, oil, and fuel

NO BOILERS, FURNACES OR WOOD STOVES

## **NH CRT LANDFILL BAN EFFECTIVE JULY 1, 2007**

### **Collection Program Plan**

1. Take CRTs (televisions and monitors) at Drop-Off Facility at no charge for residential customers. (Anticipated loss of revenue is \$10,000).
2. Include a CRT collection program on 2 Household Hazardous Waste Days at Drop-Off (May and October).
3. There are private companies (RMG in Londonderry) that will allow residents to Drop-Off their computers/CRTs at their facilities for a fee. [Computer monitors, \$10; TVs, \$15; Console TVs, \$20; other electronics \$5]
4. Piggyback with Southern NH Planning 2007 scheduled events (April 21, May 12, June 2, July 14, September 15, and October 13). This will be a pay per component event, e.g., computer or monitor @ \$10, console TV @ \$20, etc.)
5. Take back programs are available with Dell, Hewlett Packard and Apple.

### **Outreach/Education Recommendations**

1. Post on Highway website, and "In the News" on City website
2. Notification with utility bill
3. Spectrum mailer (48,000)
4. Press release to print media
5. Post on Manchester Community Television
6. NHDES to do advertising (television, radio and print ads) and make posters and brochures available to municipalities
7. Prepare stickers to be left on CRTs and TVs that are left curbside to notify residents of new landfill ban and options for disposal

**2-sided Utility insert**  
**CITY OF MANCHESTER RESIDENTIAL BULKY PICK UP PROGRAM**

The bulky pick up program is restricted to two free pick-ups per property address\* per calendar year, and each pick-up may contain up to five individual items. Should additional pick-ups be requested at the same property address, there will be a charge for the additional services.

Bulky material consists of those household materials that are too large to be collected by the City trash trucks, and include mattresses and box springs, couches, overstuffed chairs, etc. Residents may schedule pick-ups by calling the Manchester Drop-Off Facility at 624-6504.

Residents may also have appliances and other metal items picked up at the curb, however payment must be made at the Highway Department (624-6444) in advance of the pick up.

\*For purposes of this program, a property address is identified as a street and address number, e.g., 472 Hanover Street.

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**CITY OF MANCHESTER ELECTRONICS RECYCLING**

As of July 1, 2007, the State of New Hampshire has instituted a landfill ban on video display devices greater than four (4) inches across diagonally. Therefore, no television sets or computer monitors can be disposed of with household trash.

The City of Manchester Highway Department has an electronics recycling program at the Drop-Off Facility located at 500 Dunbarton Road, on the City's West Side. The Drop-Off will accept all computer monitors and television sets at no charge, however all the material must be brought to the Drop-Off, as no curbside collection of this material will be available by City staff.

Residents may also bring all other computer peripherals (printers, keyboards, mice, VCRs, scanners, fax machines, and miscellaneous electronics (anything with a cord) including toasters, radios, phones and phone systems, stereo systems, vacuum cleaners, etc., to the Drop-Off at no charge.

For more information, call the Highway Department at 624-6444 or the Drop-Off Facility at 624-6504.

**Normand, Matthew**

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**From:** Normand, Matthew  
**Sent:** Wednesday, March 14, 2007 3:18 PM  
**To:** Soucy, Timothy; LaFreniere, Leon; Thomas, Frank  
**Subject:** Special Committee on Solid Waste Request

The Special Committee on Solid Waste Activities has requested that your department provide the Committee with a position (in writing) on the recent proposal regarding the bulky waste collection program (attached) submitted by Joanne McLaughlin, Recycling Superintendent, no later than **next Wednesday, March 21, 2007** for their next meeting. Specifically, the Committee wants to know if you feel that the new proposed changes for bulky waste collection will have either a beneficial or adverse effect on your efforts with enforcement of trash/junk complaints within the city.

Sincerely,

Matthew Normand  
Deputy Clerk of Licensing & Facilities  
Business Licensing Division  
Office of the City Clerk  
T:(603) 624-6348 F:(603) 624-6481  
[www.manchesternh.gov](http://www.manchesternh.gov)



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Public Works Director

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Deputy Public Works Director

March 20, 2007

Alderman Mark E. Roy, Chmn.  
Special Committee on Solid Waste and Recycling  
CITY OF MANCHESTER  
One City Hall Plaza,  
Manchester, New Hampshire 03101

**Re: Bulky (Special Items) Pick-Up Program**

Dear Chairman Roy:

I am writing to follow-up on the Committee's discussion pertaining to the referenced item. Realizing there is some reluctance with the original proposal, we have reviewed the recommendation and would suggest the following.

The Assessor's Office defines buildings with up to two units as "residential" and above two units as "commercial", therefore, we recommend increasing our original proposal from two to four free pick-ups per year, with each pick-up being allowed ten items versus our originally proposed five items. There would also be a charge of \$20.00 per item for all pick-ups beyond the four free pick-ups.

This proposal would be the first phase of implementation. We will monitor the results of the program and report back to the Committee with any other modifications necessary.

We believe this revised proposal will address our residential customers' bulky issues and appreciate your consideration of this matter.

Sincerely,

Kevin A. Sheppard, P.E.  
Deputy Public Works Director

/cd





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**MEMORANDUM**

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**TO:** Chairman Mark E. Roy  
Special Committee on Solid Waste and Recycling Activities

**FROM:** Joanne McLaughlin, Recycling Superintendent

**DATE:** March 20, 2007

**SUBJECT:** Bulky Pickup Program Costs and Fees Associated with Repeat Customers

**DISPOSAL COST for Bulky Program:**  
3,441.53 tons at \$65 per ton

**\$ 223,699.45**

**SALARY:**

Truck 568 Staff salary for 4.5 days/week  
Supplemental Staff salary for 1 day/week

**\$ 52,363.58**

**10,642.32**

**\$ 63,005.90**

**FUEL:**

Truck 568: 1,902 gallons@\$2.119  
Supplemental truck: 432 gallons@\$2.119

**\$ 4,945.98**

**Total Bulky Program Cost**

**\$ 291,651.33**

**Estimated Commercial Tonnage: 1198.78 tons@\$65/ton**

**\$ 77,985.70**